

## Job Description

# Senior Construction Scheduler

### Position Summary

The Senior Construction Scheduler supports the planning, coordination, and delivery of large, fast-tracked construction projects. The successful candidate will bring deep field knowledge, advanced scheduling expertise, and proven experience managing complex schedules for projects valued between **\$50M and \$100M**. This role is critical to ensuring schedule integrity, risk mitigation, and on-time project delivery.

### Key Responsibilities:

- Develop, maintain, and analyze detailed, fully logic-linked construction schedules for large-scale, fast-tracked projects.
- Prepare baseline schedules, look-ahead schedules, recovery schedules, and schedule updates in accordance with project and contractual requirements.
- Integrate design, procurement, construction, and commissioning activities into comprehensive project schedules.
- Perform critical path analysis, schedule risk assessments, and time-impact analyses.
- Monitor project progress, identify schedule variances, and recommend corrective actions.
- Collaborate closely with project managers, superintendents, subcontractors, and consultants to ensure accurate sequencing and realistic durations.
- Support claims avoidance and resolution by maintaining accurate schedule documentation and providing schedule analysis as required.
- Produce clear schedule narratives, reports, and visualizations for internal and external stakeholders.
- Ensure schedules comply with contract requirements, industry best practices, and applicable standards.

### Qualifications

#### *Required*

- Minimum 10 years of overall construction industry experience, with a strong understanding of field operations and project execution.
- At least 5 years of dedicated construction scheduling experience on projects valued between \$50M and \$100M.
- Demonstrated experience working on fast-tracked construction projects.
- Advanced proficiency in Microsoft Project and Primavera (P6) scheduling software.
- Strong understanding of construction means and methods, sequencing, and productivity.
- Proven ability to manage complex schedules with multiple stakeholders and competing priorities.
- Excellent analytical, organizational, and problem-solving skills.
- Strong written and verbal communication skills

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### *Preferred*

- Post-secondary education in Construction Management, Engineering, or a related discipline.
- Experience with schedule delay analysis and claims support.
- Familiarity with cost-loaded schedules and earned value analysis.
- Experience working with owners, consultants, and major subcontractors on large commercial or infrastructure projects.

### *Success Factors*

- Builds trust and credibility quickly with clients and colleagues.
- Actively seeks opportunities and demonstrates persistence in pursuit efforts.
- Maintains a client-centric mindset and represents the company with integrity.

### **What we offer**

- Annual base salary range: \$80-\$120k + profit sharing
- Extended Health & Dental benefits paid by company
- Group RSP with Employer match contribution
- Wellness Contribution
- Employer sponsored Education and Professional Fees
- 3 weeks vacation to start plus 3-5 days extra between Christmas & New Years
- Self-managed Hybrid working: office, project sites, and home
- Smart, capable, and fun colleagues 😊